



## **CREW DC 2018 Committee Chair Application**

IF you are interested in:

Building **professional** and personal **networks** in the community and real estate industry;  
Learning new **skills** such as **leadership**, **budget** management, communications, **fundraising**, etc;  
Building your **resume** for your current or future **career**;  
Building your **visibility** and developing your personal **brand**; and  
Working with a team of peers to make a valuable **contribution** to the common **mission** of **advancing** the achievements of **women** in the commercial real estate industry,  
**THEN** become a CREW DC Committee Co-Chair!

- Application is for a CREW DC Chair role at large.
- CREW DC encourages the establishment of a dual chair system for each committee where there are two individuals in co-chair roles.
- CREW DC Directors will contact you to discuss the specifics of the committee chair needs.
- Requirements for application:
- Completed a CREWBiz profile, including a picture ([www.crewnetwork.org](http://www.crewnetwork.org))
- CREW DC member in good standing
- Demonstrated active participation on any CREW DC committee
- Please confirm that you are:
  - Planning to stay in the co-chair role for two years.
  - Looking forward to partnering with a co-chair to lead a CREW DC committee.
  - Interested in helping pave the way for future co-chairs.
  - Committing to the time necessary to be a successful co-chair of a CREW DC Committee (estimated time per month approximately 10-15 hours) AND that and your Company will support you and that time commitment.

Please answer the following questions.

1. Please denote any preference for specific committees with an explanation of why that specific committee.
  
  
  
  
  
  
  
  
  
  
2. How would you approach:
  - a. A committee members who offers an idea that is not workable or contrary to strategic goals of CREW DC?



- b. Long-range planning?
  - c. Someone who is on the committee and not meeting expectations?
- 3. What unique qualifications do you bring?
- 4. Have you supported CREW Foundation through a donation in 2017 (<https://crewnetwork.org/foundation>)?
- 5. Why do you want to be a co-chair of a CREW DC Committee?
  
- 6. In what ways can CREW DC improve? How would you champion these improvements?
  
- 7. Please list your experience with CREW chapters, CREW DC, CREW Network, and committees. Please include dates and tenures. If applicable, please outline experience with other organizations.



Please submit this application to [admin@crewdc.org](mailto:admin@crewdc.org) by August 18.

Please contact Mandi Wedin, [mwedin@washreit.com](mailto:mwedin@washreit.com) with any questions.

CREW DC Committee Chair Selection Process  
Updated July 2017

### **Mission**

Incorporate the CREW DC Committee Chair roles into the Path to Leadership process to:

- encourage more CREW DC members to participate in the leadership of CREW DC;
- provide more transparency in to the CREW DC Committee Co-Chair selection process; and
- deliver more avenues to access the leadership roles of CREW DC.

To encourage a smooth transition of knowledge and leadership opportunities within CREW DC, the CREW DC Board of Directors encourages the establishment of a dual chair system where there are two individuals in co-chair roles. The allocation of duties and outline of roles will be determined by the co-chair individuals and Director of the committee.

### **Oversight/Process**

- Immediate Past President leads the Path to Leadership efforts and will lead the Board nomination and Committee Chair selection processes.
- Committee Chair Selection Council (“CCS Council”) is comprised of the outgoing CREW DC Directors lead by the Immediate Past President, with the current President and the President Elect participating as well.
  - For 2017, the committee is led by Michelle Kilby and includes Mandi Wedin, Greta Perry, Jenna Howard, Angela Poliskey, and Melanie Stehmer-Townsend with Phyllis Liebman and Barb Mackin as advisors.
- CCS Council will review the applications collected by CREW DC Administrator.
- CCS Council will coordinate meetings with candidates and incumbent (to remain) co-chair(s) and Director(s) (incumbent, incoming, and/or outgoing).
  - Example: need a new Member Services co-chair for 2018; once Committee Chair applications are received, the CCS Council will set up a meeting for the applicants with the incumbent co-chair, the outgoing Director, and incoming Director, as necessary.
- Director(s) make the Committee Chair selection and then CCS Council will make a recommendation to the CREW DC Board (both existing and incoming) of the CREW DC Committee Chairs for vote by SEPTEMBER 2017.
- Incoming Committee Chairs to participate during Q4 to facilitate transition.