



# ADVANCING THE ACHIEVEMENTS OF WOMEN IN COMMERCIAL REAL ESTATE



## CALL FOR NOMINATIONS 2018 CREW DC BOARD OF DIRECTORS

**TO: CREW DC Members**

**FROM: Michelle Kilby, *Chair of the CREW DC Nominating Committee***

**Date:**

The following provides information about making nominations, or submitting your name for consideration to become a member of the CREW DC Board of Directors. We encourage you to self-nominate and/or to nominate other members with demonstrated leadership skills to serve on the Board. CREW DC Board Members serve two-year terms. The positions open for nominations will serve during calendar years 2018 - 2019. **Nominations are now being accepted for the open Board positions listed below. Nominations will close on June 9, 2017.**

1. Only current, fully-paid members of CREW DC may submit nominations. Members who are interested in serving on the Board of Directors are strongly encouraged to nominate themselves. Members may make as many nominations as they wish of eligible candidates for positions on the Board of Directors. The Nominating Committee will review the nominations with the individuals nominated, review the qualifications of each nominee and prepare a slate containing one name for each position to be elected.

2. Nominations are being sought for the following Board positions:

**President-Elect** (will serve as 2018 President and 2019 Past President)

**Director, Communications**

**Director, Membership**

**Director, Member Services**

**Director, CREW Network Liaison**

**Director, Education/Professional Development**

*Members of the 2017 Board of Directors continuing to serve on the 2018 Board will be:*

**Barbara Mackin** (as 2017 President); **Phyllis Liebman Brill** (as Past President/CREW Network Delegate); **Jennifer Niedzwiecki** (as Treasurer); **Elizabeth Pye** (as Director of Sponsorship & Community Action); **Christa Dommers** (as Director of Programs); and **Christine Papadopolous** (as Director of Special Events).

3. Members who have participated on CREW DC committees, task forces and special events are encouraged to serve on the Board, but such participation is not required to be nominated. **Members of the Nominating Committee are not eligible for nomination.**

4. An individual may be nominated for more than one position. In addition, it is possible that a current Board member may be nominated for President Elect or another position, which would open up a Board seat that is not currently open.

5. Members making nominations do not have to verify the willingness of the individual to serve; that will be done by the Nominating Committee. After confirming the willingness of the individual to serve, the Nominating Committee will request information from the nominees regarding their qualifications and experience. The Nominating Committee will select a slate for the 2018 CREW DC Board (one individual for each open position).

6. The election will be held at the September 2017 program/annual meeting if required. The slate of nominees will be distributed during July for voting by proxy in advance of the September 2017 meeting. A simple majority of the CREW DC membership is required to approve the slate.

7. To assist you in making nominations, the list of Board responsibilities has been posted to the CREW DC website in our [Path to Leadership](#) section. **A nomination form is also attached.**

8. Please don't hesitate to contact me if should you have any questions regarding the nominating process.

**Michelle Kilby**

***CREW DC Nominating Committee Chair & Immediate Past President***



## CREW DC NOMINATING FORM FOR 2018 BOARD OF DIRECTORS

Name of Member Completing Form: \_\_\_\_\_

Email Address/Phone: \_\_\_\_\_

**I nominate the following individual(s) for the 2018 Board of Directors for CREW DC:**

Position	Name/Company of Nominee(s)
<b>President-Elect</b> <i>Term:</i> 2018 – President-Elect 2019 – President 2020 – Immediate Past President	
<b>Director, Communications</b> <i>Term:</i> 2018 and 2019	
<b>Director, Membership</b> <i>Term:</i> 2018 and 2019	
<b>Director, Member Services</b> <i>Term:</i> 2018 and 2019	
<b>Director, CREW Network Liaison</b> <i>Term:</i> 2018 and 2019	
<b>Director, Education/Professional Development</b> <i>Term:</i> 2018 and 2019	

You may nominate yourself or any eligible member for as many positions as you like.

**EMAIL THIS FORM BY June 9, 2017 TO CREW DC AT [admin@crewdc.org](mailto:admin@crewdc.org)**