



## CREW DC President-Elect Nomination Acceptance & President-Elect Questionnaire

Congratulations! You have been nominated by your peers to serve as President Elect for CREW DC during 2018. If selected, you will support the 2018 President during her leadership year and participate on the Board of Directors.

The Nominating Committee has the difficult task of selecting the best candidate whose leadership skills match the priorities slated for our organization over the next three to five years. Every nominee is considered a successful leader and we appreciate your interest in advancing women in the industry.

The questions below were drafted with the hope that each candidate will provide the information essential for the Nominating Committee to select the best leader for our work. All candidates wishing to be considered should submit answers to the following questions to the CREW DC Administrator no later than **July 21, 2017**. Thank you in advance for your thoughtful replies; each candidate has our sincere appreciation for the qualities you bring to our effort.

Sincerely,

Michelle Kilby, Chairman and Immediate Past President  
CREW DC Board of Directors Nominating Committee





Insert your .jpg image here  
\*required



**Nominee's Name:**

**Nominated for: President-Elect**

**Company:**

**Division/Group Function:**

**Job Title/Role:**

Years in Commercial Real Estate \_\_\_\_\_ Years a CREW DC member \_\_\_\_\_

Why are you interested in serving as President-Elect and then President and Immediate Past President of CREW DC?

What do you think about CREW DC's strategic plan and its stated goals for the organization in the immediate and long term? Identify the changes you feel are important to accomplish within 2 years. Within 5 years?



What have you observed in the past 12 months about CREW DC that has impressed or concerned you?

Please articulate your most difficult leadership experience, inside or outside your involvement with CREW, and explain how you resolved the problem, any mistakes you made and what you learned from the experience.

Describe your strengths and how you will lead CREW DC. What do you think will be your challenge as you lead volunteers and position CREW DC to be a relevant organization vital to the DC area commercial real estate industry?

Please list all leadership, committee and task force positions you have held for CREW DC and any other industry or professional organizations.

Please describe your successes communicating the value of CREW DC. Include your experiences and outcomes. What is the value of CREW DC to the industry?

As President-Elect, you will be involved in capturing sponsorship for the chapter. What successes have you had securing sponsorship funds, both for CREW DC and for other organizations? Be specific as to amounts and the level of your contacts.



As the CREW DC President, you would be extremely busy leading the Board, Executive Committee, encouraging volunteers, assigning Board tasks, and responding to questions and media requests. How supportive is your company of your potential involvement and time commitment as the CREW DC Board leader? Some Presidents are successful in garnering business from their CREW Board service, others are not; please clarify your expectations from your service.

What distinguishes you from other qualified President Elect candidates?



## LEADERSHIP CHALLENGES

Leading any active volunteer organization presents many challenges and requires skills. Describe how you will handle the following:

- a. As the President, you will be leading a team of volunteers who are creative and motivated. In the fall of each year, the CREW DC Board sets the priorities for the upcoming year and assigns resources to each task and a timetable for completion of the projects. During the course of the year, volunteers will identify additional important projects that cannot always fit within the resources. On what basis would you select and adjust priorities? How would you handle the response to a disappointed committee of volunteers?
  
- b. As the President of CREW DC, you are asked to consider a policy that is good for most members; however, some members do not think the policy is advantageous for them. Describe your communication to your chapter and the CREW DC Board regarding the position you want to take with this matter.
  
- c. What is your experience working within a team where everyone's opinion has equal weight and consensus decision making is highly valued? Please provide specific examples of your experience working in a collaborative environment where your ideas are considered but not always accepted as the best strategy for the organization.
  
- d. A strategic Board focuses on policy activities and assigns day-to-day operation to the Executive Committee chairs and committee members, as well as the Chapter Administration team. Explain your experience with and philosophy of sharing roles and responsibilities with both a volunteer and paid staff. Why is it important that a Board President understand the appropriate roles and division of tasks?
  
- e. In your opinion, what factors create effective and ineffective boards? Please include concrete examples of how you participated on a board to lead constructive participation. Identify the problem and your strategy for resolving the issue.

